



**Certificate of Registration of Societies
ACT XXI OF 1860**

S.B.L. No.3025-2002 of 1997-1998

I hereby certify that Managing Committee
Black Diamond Technical Education
At Mandalia, PO - Brajrajnagar, Dist - Sagar, PVT
has this day been registered under the Societies
Registration Act (No. XXI of 1860).

Given under my hand at Sagar, PVT
this 5 day of November
One thousand nine hundred and ninety eight



[Signature]
Registrar of Societies,
SAGAR, PVT

BYE LAWS

OF

**BLACK DIAMOND
TECHNICAL EDUCATION SOCIETY
BRAJRAJNAGAR**

OFFICE ADDRESS

**AT- MANDALIA
PO-BRAJRAJNAGAR
DIST- JHARSUGUDA
PIN-768216**

STD: (06645)- 42202,42403,42987

FAX- (06645) - 42988

MEMORANDUM OF ASSOCIATION OF TECHNICAL EDUCATION SOCIETY, BISSA IN SAMBALPUR

1. *Name of the Society* **ASSOCIATION OF TECHNICAL EDUCATION SOCIETY**
2. *Location of the Registered Office of the Society* **At- Mandalia, Po- Gandagbara, P.S- Brajrajnagar, Dist- Sambalpur**

3. *AIMS & Object of the Society*

- (a) To provide Technical Educational facilities, society's aim's and objects is to establish different Technical Institutions as ITI (Craftsman Training), Polytechnic (Diploma) Degree Engineering and Medical Colleges.
- (b) To organize activities for prompting effective community living, Social responsibility and Citizenship.
- (c) To organize different education, physical and recreational activities for prompting Character Sound Health, discipline, Co-operation, enterprises and social services.
- (d) To develop qualities of leadership among the members and to include a positive achievement towards life and society.
- (e) To promote villagers with Agricultural development for the rural people with residential and sanitary facilities.
- (f) To engage the youth in various Nation- Building activities.
- (g) To organize activities for promoting general health of children, pregnant and expectant mothers.
- (h) To undertake various programs like adult literacy, family planning, remedial education, community health, social improvement, milk feeding, developing the village forests by the help of the youth etc.
- (i) To undertake steps for making society, economically self-sufficient.
- (j) To promote social, Different cultural activities of the members.
- (k) **The General Council shall elect:** The president, Vice-President, Secretary, Joint- Secretary and Treasurer and the other Executive members of the Society for the next term.
- (l) It shall be adopt the Annual Report to be presented by Secretary and the Accounts of Receipts and Expenditure to be presented by the Treasurer.



[Signature]
Additional Registrar
of Societies
Sambalpur

[Signature]
Secretary
Bissa District Technical
Education Society
Bissanagar

- (m) It shall suggest to the Executive Committee on matter of Policy for achieving the aims and objects.
- (n) Proposal for any Amendment to the Constitution received by the Society at least 30 (Thirty) days before the Annual General Meeting of the Society shall be discussed and decided by a vote of two-third majority.

VII. EXECUTIVE COMMITTEE

The Executive Committee shall consist of the President, Vice- President, Secretary, Joint- Secretary and Treasurer and 10 (Ten) other Committee members all elected by the **Annual General Meeting** in every one year and shall hold office for term of one year.

PRESIDENT: His Powers and Functions:

- The President shall have the following powers and functions:
- (i) To preside over the meeting of General Council and Executive Committee.
 - (ii) To have supervisory control over all activities of the society.
 - (iii) To do everything possible in collaboration with other executive members and office bearer to raise the funds for the society.
 - (iv) To exercise a casting vote in case of a tie.
 - (v) To accept the resignation of a member of the Executive Committee & Office bearer after consideration of the same in the Executive committee.

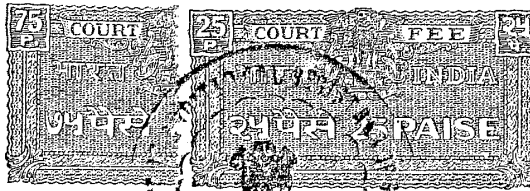
VICE- PRESIDENT:

- (i) He shall have the same power and function as that of the President and shall assist the President in the working of the society.
- (ii) He shall preside over the meeting in absence of President and discharge all his functions in his absence.
- (iii) He shall preside over the meeting and look into the day to day management of the society/association. He shall do everything possible to keep up the will to achieve the objectives of the society/association.



[Signature]
Additional Registrar
of Societies
Sambalpur

[Signature]
Secretary
Bissa District Technical
Education Society
Bissanagar



(c) **SECRETARY:**

He shall have the following powers and functions.

- (i) To notify the date, time and place of the meeting of the General body of the society and of the Executive Committee.
- (ii) To record the minutes of the proceedings of the meeting.
- (iii) To receive application for the membership fee and grant receipt for the same.
- (iv) To receive all accounts of the society and grant cash receipt.
- (v) To maintain the register of the society including the cash book, stock proceeding register, register of members.
- (vi) To have control over the employees of the society and Black Diamond Industrial Training Institute, Brajrajnagar, run by the Society.
- (vii) He may pass all bills and vouchers of the association.
- (viii) Secretary will appoint Principal, Foreman, Supervisor, Instructor and other teaching and non-teaching staff of the Institute run by the society and Secretary can terminate or dismiss the service of any employees of the Institute run by the Society.
- (ix) To inspect the Black Diamond Industrial Training Institute.
- (x) To prepare the Annual Report and the Annual Budget Estimate.
- (xi) To assign any office duties to the Joint- Secretary in writing.
- (xii) To sue and be sued on behalf of the society and Black Diamond Industrial Training Institute, Brajrajnagar.


The Principal will be the ex-official member to the Executive Committee and he will be responsible to the Secretary in discharging his official duties and responsibilities.

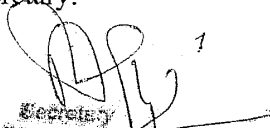
(d) **JOINT-SECRETARY:**

- i) The Joint- Secretary shall assist the Secretary in carrying on the duties assigned to the Secretary.
- ii) To carry on such functions and exercise such power as may be assigned to him by the Secretary.
- iii) He will jointly be liable with the Secretary for the management of cash and accounts.

(e) **TREASURER:**

The treasurer shall be the custodian of cash and shall jointly operate and see the bills vouchers and accounts of society and Institute run by the society along with the Secretary.


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(f) **FUNCTIONS OF THE EXECUTIVE COMMITTEE:**

- (i) The executive committee shall be in-charge of the management of the society. Half of the members will form the quorum. The committee shall meet from time to time and its decisions arrived at should be recorded in the minutes register. In case of difference of opinion, matters are to be decided by a majority of votes. The president having a casting vote in case of a tie.
- (ii) The Secretary may request few influential and will establish people of the area to be honorary members to the Executive Committee. They shall enjoy the advisory power only.
- (iii) The committee shall pass the budget of Income and Expenditure every year soon after the commencement of the session. Any deviation from the budget in expenditure shall be sanctioned by the Executive Committee.
The Executive committee may form sub-committee during extra ordinary matters.



CESSATION OF MEMBERSHIP:

A member of the Executive Committee shall cease to be such if:

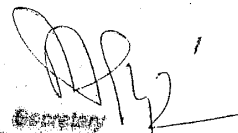
- (i) He ceases to be a member of the Society.
- (ii) He resigns by sending a letter addressed to the Secretary provided that he shall continue to be the member till the President accepts the resignation.
- (iii) He fails to attend three consecutive meetings.
- (iv) He violates the constitution or alleged anti-activity is proved.

VIII) FUNDS OF THE SOCIETY:

- (a) The funds of the Society shall include
 - (i) Fees received from Individual and Institutions or Organizations.
 - (ii) Contributions from donations received from Individuals and Organizations.
 - (iii) Grant of aids received from Individuals, from Government or any Public Sector.
 - (iv) Admission and other fees or earning from Black Diamond Industrial Training Sector and any other receipts.
 - (v) Loan amount from any Financial Institute or/and Bank or/and any Private Landers.
 - (vi) The fee collection (Admission & development Fee) coming from all the Institutions under **BLACK DIAMOND TECHNICAL EDUCATION SOCIETY.**

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- (b) The funds of the society shall be kept in any Bank as may be decided by the

Executive Committee and shall be operated by the Secretary and Treasurer.

IX) AUDIT

The accounts of the Society shall be audited every year either by two members nominated by the Executive Committee, or if the annual Expenditure exceeds Rs. 1,00,000/- (Rupees One Lakh) by a Chartered Accountant, and the audit report to be obtained before the Annual General Meeting.

X) REGISTRATION:

The Society shall as soon as possible be registered under the Societies Registration Act, 1860.

RULES:

The Executive Committee shall frame rules from time to time for the smooth management of the Society and the Industrial Training Institute run by it.

Every alteration made in the rules and regulations duly signed by five of the Executive Committee members will be submitted to the Registration Authority within two months of its occurrence.

XII) BYE-ELECTION:

Any of the office of the Society , Executive Committee failing vacant during shall be filled up through Bye-Election in the manners to be decided by the rest members of the Executive Committee.

If the Office of the President or the Secretary falls vacant, the Vice- President or the Joint Secretary respectively shall hold the post till bye-elections.

XIII) SPECIAL:

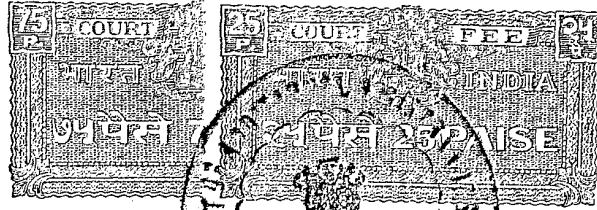
For all matters relating to the society whether provided or not in the Constitution, the Executive Committee shall remain the Final Authority and all the decision shall remain final and binding.



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Secretary
Biju Dharma Technical
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XIV) DISSOLUTION:

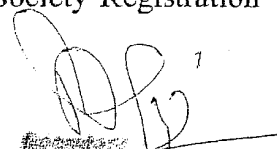
Upon dissolution of the Society its assets will be handed over to a similar registered society or to the Government clearing up all its habits and liabilities.

XV) CERTIFICATE:

1. Certified that this is true and correct copy of the rules and regulations of Black Diamond Technical Education Society, Brajrajnagar.
2. Certified that there is no other Registration Society with the above name in same village/Town.

All legal matters shall be guided under Society Registration Act XX of 1860 with Amendment 1969.




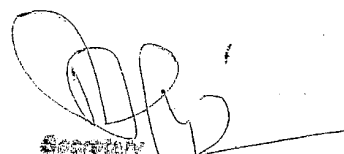

Secretary
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ADDITIONAL CLAUSE

The Collector/additional Registrar of Society or their representative shall be competent to get the accounts and the documents of that Institution audited/inspect and any time for the satisfaction. In course the performance of the Institution is considered to be unsatisfactory the Collector/additional Registrar, Sambalpur, may cancel the Registration after giving a chance of personal hearing.

Certified that this is a true copy of Rules & Regulations of the Society and is a Non-political, Non-Communal, Non-Profit making Organization and there is no other society in the same name and at same place.


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